

Supplier Self-Paced Module for Energy Management*

[Getting Organized for Energy Management](#)

This also provides a hyperlink to the Guidance Manual.



Resources

[Commitment Letter](#)

[Energy Coordinator Job Description](#)

[Energy Team Job Description](#)

Yes	Top management has signed a letter of commitment?	
	Date of letter of commitment:	4/27/2011
Yes	Top management has allocated personnel and resources to energy management?	
No	Top management has allocated time for energy management planning and activities?	
Yes	An Energy Coordinator has been appointed?	
	Name of Energy Coordinator:	Dorothy Atwood
Yes	An Energy Team has been selected and is regularly meeting?	
	Date of organizational meeting:	4/27/2011
Yes	At least 12 months of energy purchase data have been obtained for all energy sources?	
The organization purchases the following types of energy		
Yes	Electricity	
Yes	Natural Gas	
No	Propane	
No	Fuel Oil	
No	Gasoline	
No	Diesel Fuel	
No	Kerosene	
No	Heating Oil	
No	Coal	

Enter or View Utility Bill and
Energy Purchases Data

Energy Using Equipment and Systems

The organization operates the following equipment and systems. (Only select Yes if you have operational control over the system and its energy source.)

Yes	Indoor Lighting
Yes	Outdoor Lighting
Yes	Space Heating
Yes	Space Cooling/Air Conditioning
Yes	Office Equipment(Computers, copiers, printers, water coolers, etc)
Yes	Domestic Type Hot Water Heater(s)
No	Commercial and Industrial Hot Water or Steam Boiler(s)
No	Air Compressors
Yes	Fans & Ventilation (not associated with Space Heating & Cooling)
Yes	Pumps
No	Ovens or Process Heating Equipment
No	Conveyors and Conveying Systems
No	Refrigeration Systems
No	Cooling Tower(s)
No	Water Chillers(not potable water coolers)
No	Large Motors (not included above)
No	Other Process Equipment (not included above)